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The Board of Governors

of the

University of Toronto.

Agenda Book No. 13

27th September 1917

to

24th October 1918

Agenda for meeting of the Board of Governors to be held in the Chapter House on Thursday 27th September 1917 at 4 p.m.

Present:

The Chairman
The President
Col Sweaton
Judge Snider
Mr Miller
Sir Edmund Osler

Minutes of the last meeting:-

Estimate, under By-Law No 16, of the amount required to defray current expenditure for the months of October. ($40.000.)

Raising out of the minutes:
Report re to Medical Council and open the Connaught Laboratories on the 25th of October

Continued

Warrant of $40.000. authorized

Regular meeting to be changed from Thursday of that week to some other date.

Communications:

From the Soldiers Aid Commission as to reduction of fees in cases of returned disabled soldiers.

Reports of Standing Committees

None.

Reports of Special Committees

None.

President to name a notary to be
sent

Recommendations by and communications from the President:-

Appts as per forms

Donations from Sir Edmund Osler & Sir Joseph Flavelle $1000. each Fund for special investigations in Pathology

Alterations in Mus. Mcrossan appt case (terms 5 yrs 10 mos as stated p 8)

Printing Committee Approp. of $300. for addns to typo &c 1917-18

Vote for rent of piano & purchase of magazines Univ. Col. Women's Union

Letter from Supt as to policy of not opening Univ buildings in the evening, so as save on fuel

Memorials to individuals &c fallen in war - Question asked by Prof.

Letter from Deputy Minister of Education (9 Supt) addressed to President

✓ approved.

✓ Addtl. appropn. granted to cover expenses in Biol. Chem. & Physiology where needed

Resolⁿ. moved by Prof. Venable seconded by Dr. Goodnow thanks for generosity

✓ approved

✓ granted

✓ Appⁿ. of granted.

✓ Committee on Library Bldg. closed & that Library Bldg. be used in future for the President — Conf. Hall to be kept heated.

✓ General memorial after one all names to be inscribed thereon but do not think well of individual memorials

✓ Read.

Adjd 4.50 p.m.

Agenda for meeting of the Board of Governors to be held in the Croft Chapin House on Thursday 11th October 1917 at 4 p.m.

Present:-

The Chairman
Deputy Chairman
The President
Lt. Col. Cockerham
Mr. Miller

Minutes of last meeting.

Ratification of proceedings thereat

Arising out of the minutes.

Statement submitted duly audited of expenditure from the last accountable warrant (September)

Confirmed

Laid on the table

Communications:

From the Solicitor as to appeal against assessment of Beatty leaseholds and its result.

From the Chairman, as to further payments due to the College of Arms for patent of Armorial Bearings for the University and University College.

Appointment of Standing Committees for 1917-18

Payment re Beatty house
Add'l assessment $10 Capital acct
Charges of $1067.00 to pay
the consideration money in
the Beatty agreement

✓ Read

✓ Payments thus far approved —
Chairs action ratified.

✓ Offices as per list.

Payment authorised
& vote granted

Recommendations by and communications from the President:—

Asstt as per forms

Addl vote for asstts in Education whatever is necessary to cover the amount

Addl vote for a clerical asst $500. for 1917-18

~~Addl vote of $1200. for Dames in charge of Dental Anatomy~~

Dr Buntin & Buchanan asstd as members Fac. Com. in charge of Univ Pers ~~etc~~ ~~Professor Hubbard & Faust~~

Prof Dentzel's salary to be reduced to $1100. for 1917-18 for part time Leave of absence for service in connection with war — Prof Bott. similar leave of absence to be placed on half salary for 1917-18.

Leave of absence to Miss Bateman extended for 3 mos. salary cont'd

Miss Jones, do.

Letter from Prof Davis as to keys lost & demand of the Instr. for a payment of $5.00

Advertising Clerk of Boards Use of Univ. Hall for a series of lectures — No admission fee charged Dates to be Tuesday 30 Oct & three following days

approved

approved

As the regulations now stand no payment of $5.00 can be exacted from a Professor in the position of Prof. Craig's. Apart from this there should be a distinction between the non-return of a key and a bona-fide case of loss of key.

Robt. S. Coryell.
Adams Furniture Co. } Granted on usual terms of reimbursement

Pres^t submits a Report as drawn up by Com. Steel which was adopted & empowered to interview the Prime Minister upon the relations of the Dep^t of Education, which the Com. proposes to present to Sir W^m Hearst

Payment to Prof. Ramsay Wright in anticipation of receipt of Carnegie Found^n allowed.

Read. Approved by Board

Money to be sent for October.

Adj'd at 5 p.m. to
Friday 26th Oct.

Agenda for meeting of the Board of Governors to be held in the Post Graduate House on Friday October 25th 1918 at 4 p.m.

Present:

The Chairman
The Vice Chairman
The President
Col Miller
Lt Col Cockburn
R. D. B. Macdonald
Sir Edmund Osler

Minutes of last meeting.
Ratification of proceedings at that of previous meeting.
Chairman refers to opening of Emergency Laboratories
Listing out of the minutes.

Report from Solicitor re Beatty Cawthorpe that City intends to appeal against the decision of the Court of Revision.

Question of insuring the hoses for our protection - Sec'y reports that the Beatty's have it insured.

Estimate, under By Law No. 16. of the amount required to defray Current Expenditures:

For balance of October	$10,000.
For November	40,000.
	$50,000.

Read
Confirmed & ratified

Vote of $350. ✓
for Widow of Deceased

President & Board of a minute
& vote of thanks for Ontario Vote
for the support promised.
Communicated vote of thanks to Col.
Peterkin - Moved by Hon. Vice Chan.
Seconded by Hon. Senator Ferrier

✓ Have insured in name of
Ford Lithia Springs Co.

✓ Authorised

Communications:

From Dr R.K. Mengies, thanking the Bd for payment of his salary while on military service.

From the Chairman with correspondence had with the Booth of Jas. Bayfield & Co. New York, regarding a gift to the University of a large figure of the Sandal Tree, which has been placed in the Royal Ontario Museum

From the Secretary of the Athletic Assoc". transmitting estimates for 1917-18 as passed by the Directorate and audited statement of transactions for 1916-17

Report from the Supt of Bldgs & Grounds:

As to repairs & plumbing at cottage of caretaker Convocation Hall Cost of $80.00

Read

Minutes of A?. Ex/contion to be settled hereafter.

Read. Estimates approved
Supt salary increased to $2100.
taking from 1 July 1917

Adjourned

The Bureau submits the annual Reports for the year ending 30th June 1918, with certificate of Auditor attached, for transmission to the Government.

Appt of Committee to manage School of Engineering Research.

List of names for Sec of Nav. applied for.
(letter of Oct 15th)

Report to President forwarded by Physical Director as to results of military examination of students.

Post authorized to apply for exemption of H W McCormack & others draft in Hawaii. Also to obtain information from Dean re cases of other engineers considered desirable.

Report received & adopted.
Have printed & sent to
Cab in usual way

Committee constituted

Read. Pay $60.00 to W. M. Barton
for assr in medical exam of
students.

Recommendations by and communications from the President:-

✓ ~~Appts~~ as per forms

✓ Transfer Low Physics Dept. maintenance acct. to cover excess in salaries

✓ Setting aside of $5,000. for Research in Medicine

✓ Letter from Chairman of Finance Committee re expenditure on Univ. Coll. Women's Union.

✓ Appts. for Dining Hall
Steel machine at cost of $735-15-

✓ ~~Stat~~ Statutes of lectures at Council meetings -

✓ Antitoxin Laboratories
Letter of 20/4/17 (Oct 12th)

✓ Rooms in Med Bldg (changes)
Letter of 8/5/17. (Oct 19th)

✓ Attendant in Botany (J. Armstrong)

Dates & number of instalments
✓ for graduate Fellowships
to be changed to 3 of $500 each

✓ Visits to Depts of graduate Students

✓ Miss McMeekan to give lectures in German as before (No extra pay)

✓ Letter from Carnegie Foundation re Mrs Hutchins' pension

Approved

Approved

Approved from $5.000. asst. for Special Research

Read.

Vote granted. $736.00

Referred to a Com. consisting of
Com. Chown
Ogle
Pres
Dr. D. A. Macdonald
with authority to consult members of Council

Approved

Do Vote for asst. Sec. reduced available for this

Increase of $50.00 granted

Person to have authority to pay in $ or £ instalments as may seem desirable.

Approved

Approved

Read

Adj'd 5.50 pm

Agenda for meeting of the Board of Governors to be held in the Post Chaplain's House on Thursday 8th November 91 at 4 p.m.

Present:

Mr Chairman
Judge Smith
The President
Dr S.B. Macdonald
Mr Miller
Mr Russell

Minutes of last meeting.

Arising out of the minutes:

The Burns report insurance has been placed upon the Beatty house ($17.000) and stable ($3.000) $20.000.

Statement, duly audited, of current expenditure made during October, submitted.

Read & confirmed

X Reports

X Laid on the table

Financial Statement

Resolutions re opening of Connaught Laboratories as prepared by the President.

Vote of $550. will apparently be necessary to cover expenses of opening.

Communications:

From National Trust Co forwarding cheque for $4,750. on account of income from bequest of $100,000., to be expended as directed by the will.

From Copeland & Fairbairn offering house No 95 St Edge Street for sale.

From the Federal Women's Athletic Assoc re use of swimming pool &c. at Hospital Science Bldg by outside persons

The Chairman introduced a matter re that House & the grounds surrounding it

4 Approved. Enter as minutes

X Granted

X Read.

X Do not want this bond.

X Returned to the Pres't

4 Ch^m, Pres't & Ch^m of Prof. Com. to be a Com. to report upon the alterations suggested by the Ch^m

Report of the Property Committee.

Reports of Special Committees.

Recommendations by and communications from the President.—

Letter as to purchase

Letters from the Prime Minister re financial state of Sir Sam. Hoff.

Letter from Chancellor of Exchequer re Loan of room in Museum of Science & Art for an Exhibition

Case of A. Pitt Chevallier in Physiology

Letter from Sir Lofis of thanks for rooms.

Adopted

approved
Read.

Granted

$200. to come off Dr O'Sullivan's salary
300. to be added to Dr. Hartman's salary
for taking part of the work

Read

No K. Can. Gen. Hosp'l

Press notice to that Hosp'l
now at Basingstoke by Canad
Col. Hendry and Officer Comg.
They desire to have more staff
& more equipment.

Letter from Prin. Hutton
re St Michael's College urges
students being taken care
by Univ College as each Studs.

Fees of graduate students who
may be members of the staff in
one or other of the Federated
Colleges

Prize Fund by Dr R.A. Reeve
in memory of his wife
Anna Howe Reeve

Site for Dept of Surveying practical
work in Dr of Lattimer Rd.

Rec'd report for 1916-17
submitted

Payment of ~~$~~ £2000. from balance of Sulford Donation authorised to be made.
Correspondence as to this approved

Approved

Same exemption as is given to Univ. Coll. staff members to be given to graduate students who are members of staffs of the federated Ats Colleges.

Accepted with thanks of the Board. Accept the $625.00 & allow 4%.

Depends for further information. Find out if we can expropriate land for such a purpose.

To be printed & forwarded as usual

Adjd 6 p.m.

Agenda for special meeting of the Board of Governors to be held in the Osgoode Chapter House on Friday 16th November 1917.

Present:

The Chairman
The Chancellor
The Justice Kelly
Mr Miller
Mr Russell
Col Cockburn
Sir Edmund Osler

Special business of the meeting:

To consider a communication from The Toronto General Hospital.

Chairman

Letter from Hon. T. Mackenzie
Hospl asking for grant of $25.000,
towards its deficit

Mr. Mc also reports that he & the
Premr attended a meeting of the
Hospl Bd - & had also interviewed the
other Prov Ministers

Resolution introduced
moved by Sir Edmund Osler
Sec'd by Col Forbes
Carried.

Communicate to
Mr Mackenzie

Adjd
4.45 pm

Agenda for meeting of the Board of Governors to be held in the Trophy Chamber House on Thursday 22nd November 1917 at 4 p.m.

Present:

The Chairman
The President
Judge Snider
Dr D.R. Macdonald
Sir Edmund Osler
Mr Russell
Col Sweatman
Mr Trow

Minutes of last ~~meeting~~ two meetings
Ratification of proceedings at meeting of 8th November.

Arising out of the minutes:

Letter from the Prime Minister thanking the Board for resolution re grant for Emergency Laboratories

Letter from Mr Rundle, Chairman Finance Committee of Hospital Board that City Council have granted $ for five Hundred $50,000.

✓ Confirmed
Ratified

✓ Read

✓ Read. Pay the $25.000. to the
Hospital

Estimate
~~Statement~~ submitted ~~under by Law~~ No 16
~~Auditor~~ ~~Genl~~ dated
amount required to defray current
expenditure ~~Treasury~~ for December
$50,000.

Communications:

From Miss Dorothy Walker asking
for use of a room in the Biological
building for the use of the French Red
Cross Committee & to place a sign outside.

From C. E. Higinbotham, Assistant in
Bursar's office, asking for increase in salary.

From several members of the
Staff as to investing Retirement Fund
Savings in War Loan Bonds

The Bursar reports that he has received
from the Government the sum of $7621.25
being the $8,000 due in June last re
Faculty of Education less $378.75 deducted
for a year in advance from 1 April 1917
on the salaries as they stood then.

granted

Granted

Deferred for further information

Approved - They to indicate their willingness to take 4% 30 year Loan Bonds at the par value of their present accumulations if they wish to withdraw at any time during the currency of these bonds.

Reported. Standard.

Reports of Standing Committees.

Chairman Prot. Com.
introduced Resolution for use of
Town Hall on evening 5th
Dec. 3d & 5th for a Womens
meeting.

Reports of Special Committees.

Report that cannot prevent
Hall for that purpose

Recommendations by and communications from the President:—

Appts as per forms

Mid. Summer Session Instructors &c

Case of Prof. Treadgold.
Further letter & Pres's reply

Instructor in Household Science (Feldt)
@ $800. for Easter Term

Faculty Union Sec't for leave to extend Soldiers dinners to graduate students

Use of Physics building by the Royal Can. Institute on Saturday evgs

Letter from R.B. Thomson re case of N.C. Hart who has resigned & transfer of unused amount to Bldgs &c

Site for Dept of Surveying camp
Letter re to & also re to
Plans of Bldgs &c

Passed

Pay Item $100. each ✓ credit fee
rec'd to Journal Rect acct.

Presto reply approved.

approved - Prest to put in
nomination - Sally to come from Nassau
rebate deposit.

Pay acct of $65.00 from
Receptions acct ✓.

Suggest that Institute
book some other evening

Left to President

$600. voted for purchase of land
in 3/4 of Lattimore recommended
by Rep Stewart

Stdg 5.16.pm.

Agenda for meeting of the Board of Governors to be held in the Post Chaplain's Room on Thursday 13th December 1917 at 4 p.m.

Present:

The Chairman
The Vice Chancellor
The President
Dr S.B. Macdonald
Mr Miller

Minutes of last meeting.

Arising out of the minutes:

The Bursar reports arrangements made by him with regard to C.E. Extension
Also application for $150.000. War Loan Bonds
of which $119.500 - conversion of previous issues
Statement, audited, of expenditure from
last accountable warrant & estimate
of amount required for January,
submitted.

Confirmed

Instruments executed
& Confirmed

Approved & ratified.

Approved

Communications:

From the Carnegie Foundation that they have assumed Prof Ramsay Wright's pension from 1 October last @ $2750. per annum.

From the Canadian Bank of Commerce asking terms for release of 120 feet on College Street from Huron Street westward.

From the Women's Federal Athletic Ass'n asking for recognition of the University Women's Ass'n as a representative and active body.

From the Solicitor with copy of letter from City Commissioner of Works (30 Mar.) as to University Creek Sewer.

From the Registrar with report adopted by Council of Faculty of Arts re status of lectures

Read

Offered. - Chm Prof. Com to report Late

Read. Prof Sayre Capt Lash has dealt with the case

Vice Chm reports verbally on conditions - will report later.

Read. Referred to Pol & Com.

Report from the Superintendent of Hosp. Grounds.

(1) As to appropriation of $10.000.
Set aside for alterations, furnishing, & maintenance at Education Dept annex.

(2) Re Central Heating Plant.
(a) As to hours of Engineers & Firemen
(b) asking for additional appropriation of $20,000. for fuel for this Plant.
(3) As to provision of a superannuation fund for employees.

Report from the Chairman of Hosp. Committee upon the negotiations for heating and lighting the Pathological building from the General Hospital Plant. Recommending payment for six years to 1st July 1917 at $2400. per annum less $13,250. paid, = $4150. (Amount in hand $2.500. Extra appropn of $1,650. needed to carry this out).

All ayes & nones voted.

Referred to Committee on Carnegie Foundation matter.

Report adopted & payment authorized

Adjourned.

Recommendations by and communications from the President.

Report of Civil Committee on Antitoxin Laboratories

Case of Dr A. C. Hart (See letter of 8 R. J.)

Case of Dr Bauman } drafted

do. — Mr Lisani — }

Appts of temporary instructors to replace Mr Lisani

Other appts as per forms

Payment of $50. to D. Phillips for Rdm

Transfer in Household Science $75. available for books in Secondary Schools to pay the

Appts in Western Hospital for approval (Letter Dec 5th)

Case of a D. B. Clark in English who has been offered a position elsewhere.

Letter from Hamilton Conservatory of Music

Post appts verbally with the Com. wants a/c the Prime Minister & Council. Prepared memoranda one's reply in white. Shd read. Also memoranda on in reply

Report adopted. See minute drafted by Vice Ch.

Recommendations of Prof R.B. Thomson approved.

Allowed £5/- Pay only for Dec cr.
Work will enough to make up half salary
To be ~~placed on half pay~~ for 1917-18

Approved

Approved

Allowed to retire as of 31 Dec

Referred to Com. already appointed to consider matters re Conservatory of Music

Com. authorised to prepare this memorandum & with it a draft agreement which they are to prepare.

Adjd 5.30 pm

Agenda for meeting of the Board to be held in the President's Room on Thursday 10th January 1918 at five.

Present: The Vice Chancellor
The President
Col Leonard
Mr Miller
Dr D. B. Macdonald

Minutes of last meeting.
Ratification of proceedings thereat.

Arising out of the minutes:

Report that memorandum re Faculty of Education transmitted to Government by direction of Committee. Reply of Premier (4 June) showing consideration.

Statement submitted by auditor of matters now under from last report

Continued

Same

Same as the last.

Communications:

From E. A. Jeffs, Executor, asking payment & assignment of lease of lots 30 University Park to the Dist. Government.

From Thomson Tilley & Johnston on behalf of Mrs Phillips' Estate, asking if the Board wishes to purchase the interest of the lessees. Lot 41 S/L Blk 40 Univ Park.

From F. C. Parlin, student in Medicine, as to refusing fee for third year in his case, under special circumstances as stated.

From Principal Crawford, transmitting receipts for Bursaries Bonds of $1,000. & $800, being donations of J. W. Bowes & University Schools respectively.

From the Registrar, transmitting for approval Statutes of Senate Nos 802, 803, 804 and 805.

Bursar reports that he has found it necessary to employ another assistant Can pay for this to 30 June (probably) out of Revenue

Consent given

Bd do not wish to purchase
leasehold interest

will fix fee in this case at
$50. per operating year.

Prefer to obtain your citations of
what is offered.

Statute No 894 read a first time &
referred.
Reminder read twice & approved

Approved

Reports of Standing Committees.

None

Reports of Special Committees.

None

Recommendations by and communications from the President.

Case of Mr Lipari

Appts as per lists
Addtl $ of $850. for class asst in Biology
Transfer of $50. in maintenance
Letter from R Bensley as to other appts for equipment (Dec 26.)

Addtl appropns for use of City schools Dpt. of Educ. $300.
Services of pianist for physical culture classes 90.
Use of swimming tank at Gym. Cl. Soc. Lowell, 60.

Compulsory military instruction
Letter of Prof R. Lang 14 Dec

Antitoxin Laboratories
Formation of Honorary Advisory Committee. Letter from Dir of Labs.

Miss Bellamy
Extension of leave of absence for 3 mos. on terms as usual

Pres authorized to appt Mrs. Howard an asst for 1918-19 at $1500.

Bill of $12.00 for X Ray. tube for teaching in Medicine.

Senate Elections of 1918
Question raised by Registrar as to whether Registers of Graduates need be reprinted

X Will place $450. in Estimates of 1918-19 to pay him.

✓ approved

✓ Do

✓ granted

✓ Payment of Costs. Vote of $700.

X ~~Suggested that staff letter approved~~ Deferred.

✓ approved

X Do.

X Pay $1 out of general expenses Medicine.

X Mr. thinks Amendment to Sec. 106 should be sought so as to avoid necessity for an election until after the war. Provided Senate agrees.

Letter from Can. Nat Physiological Assoc.

~~Letter from Prof~~ A. B. Macallum

Letter from Prof A. B. Macallum
as to status of students holding
Research Studentships & Fellowships
under Advisory Council

Defence Dr report from Com. Constitution
Prof Mommsen
Dr Finsterwalder
Dr Fitzgerald
under supervision of the President

Defence for further report

Adj'd 5.10 pm.

Agenda for meeting of the Board of Governors to be held in the President's room on Thursday 24th January 1918 at 4 p.m.

Present:

The Chairman
The President
Mr Miller
Mr D.B. Macdonald

Minutes of last meeting.
Ratification of proceedings at last meeting.

Reading out of the minutes:

-Pres't reports that Senate does see no objection to the suggestion that the life of the present Senate be continued until the expiration of one year after this war

Confirmed

Sec. direct that that effect
shall be made to the Acts or an
amendment to the Acts
to carry this into effect

Estimate submitted for current expenditure for February ($30.000.

Communications:

Copy of an Order-in-Council 22 January 1918, re-appointing certain members of the Board & appointing the Venerable Archdeacon Cody as a new member.

From the Headquarters, Military District No. 2, that they desire to take over the lease of the premises No. 1 Queen's Park at present occupied by the Military Hospitals Commission.

Appointment of 2 Trustees of the Toronto General Hospital, terms expiring 31 January Sir Edmund Walker & Dr J. A. Lash.

Y Approved

4 Read — Write 6 foot as to date of termination

X Transfer approved

X Lt D.B. Macdonald } appointed for
to Lt Col Poderham } the statutory
period from Jan 4/18

Statistics of research for 1904, dept. and from last meeting.

Report of Committees.

Report of Special Com. on Dental Science Research

4 Read a second time and approved

X Approved & adopted
$1000. donation
accepted in these
three ways.

Recommendations by and communications from the President:

Prof J. J. R. Macleod's case

Other affts as per forms

Medical Research affts: (Letter 2nd Jan)

Extension of leave of absence to Mrs A. C. Jones until end of February.

Case of D. Parfitt (Fac. of Medicine)

Receptions &c Dec
Addit vote of $250.00 asked by President

Royal Can. Institute
Letter from Dr Fields re
to opening their meetings
in the Physics building

Honorary Advisory Com.
re Retirements

Special Committee on University policy
Chancellor, Chancellor Pin Can, Chancellor Prof Can, the Provost
& Archdeacon Cody, to consult with Pres

Prest states Clerk he has agreed to accept the Chair of Physiology at $5.000. per annum from July 1918

Approved.

Do.

Do.

Prest authorised to draw upon his banking account for sum to pay A/c rendered for carving in Townsend Hall

Granted

Think this cannot be done but will try & give another room in the Thos Hdy.

Re approval of formation of Com. as recommended but with the modification that this B itself nominate the persons composing it.

Approved. Adj'd 5.10 p.m.

Agenda for meeting of the Board of Governors to be held in the President's Room on Thursday, 14th February 1918 at 4 p.m.

Present:

The Chairman
The Vice Chairman
The President
Archdeacon Cody
Mr Russell
Dr D. Bruce Macdonald

Minutes of the last meeting.

Ratification of proceedings at the three last meetings.

Arising out of the minutes:-

Copy of Order-in-Council, 29th January, amending the Order of 22nd January by making the appointments therein referred to terminate in June 1918

Statement of monthly audited expenditure for accountable warrants for January.

Communications:

From Prof C. F. Lumsden thanking the Board for recent appointment.

From the Registrar, transmitting for approval Statutes of Senate Nos 806 & 807.

From the Chairman of the Property Committee transmitting further letter from the Can. Bank of Commerce re Colby Street frontage agreeing to payment of $15000, providing the access & lane in rear be included.

From Professors W. Lash Miller and J. L. Walker for Retirement Fund beneficiaries, asking for change in wording undertaking re Victory Loan bonds.

Chairman's report again re Memorial buildings - Letter from Mr Barrett, designer &c.

Laid on the table

Read

Read - Rule suspended & Statutes read a second time & approved.

Will grant license for $15.000 - on usual condition, so far as Lane is concerned, that access to be in common with owner of property on other side of it - leave to put & maintain gates if they wish. subject to this

Make change by deleting words as requested

Chn authorised to obtain the two paintings as within

Reports of Standing Committees.

Section of Report from Property Committee:—

Reports from Superintendent:

(1) As to heating of Hart House

(2) Re telephone service & automatic system in Hart House.

Reports of Special Committees.

Report of Committee re alterations in grounds around Hart House

Report of Radiation Laboratory Committee.

Appointment of ... Hostetter Director in place of R. Robertson, who is unwilling to act.

Ask Col Massy if he will negotiate with these bodies or shall we do it here

Approved & $200. voted as requested. $400. also to be applied when received

Adopted

~~Approved~~ Concurred in &
Honorary Advisory Com. appointed.
Telephone in Fenton's house authorized.

Sir Edmund Walker re appointed in place of Pl. Sotheron

Recommendations by and communications from the President:-

Appts as per forms

Prof. J. Walton Bain, leave of absence to work in connection with ~~matters~~ Canadian War Mission

Transfer of appt^ns in Mining Engineering (Hamilton's letter)

Addl vote for Roll of Senate $200.

University Press, joining Board for cost systems, Letter from Manager

A Copy added to Com. re Status of Lectures.

Pres recommends that he be authorized to send out some members of the staff to address the pupils of the Schools throughout the country with a view to urging them to attend the University & to know what this Univ. is doing.

Prof Ledoux's case

Dept of Surveying.

Mr Russell reports that he has come to terms with the owner of the piece of land recommended by Prof Stewart

Approved

Leave granted without salary

Approved

Granted - Thanks - Bill to be conveyed to Prof. J.O. Smith for his work

Approval of Govt. received that not desirable to do this.

Approved Payment of expenses authorised

Approval of placing sum in next year's estimates.

Agreed.

Adjd 5.40 p.m.

Agenda for meeting of the Board of Governors to be held in the Presidents Room on Thursday 28th February 1918 at 4 p.m.

Present:

The Chairman
The President
Dr O.R. Macdonald
Col Sanderson
Judge Snider
Dr Roby
Sir Edmund Osler
Mr Gooderham
Mr Russell

Minutes.

Ratification of proceedings at the four last meetings.

Arising out of the minutes:—

Estimate of Expenditure upon Current account for the month of March. Accountable Warrant asked for $35.000.

Confirming
Approved & ratified

Warrant authorizing

communication" &c.;

From P. Oswald Smith, Flamborough, re
B^d for appreciation of services.

From C. Massey, assistant Master Carleton
enclosing extract from letter to him by
Inspector Rolph, Scarboro, giving their
opinion as to division amongst various
units concerned.

From the Deputy Minister of Education
acknowledging receipt of reply of the Board
to memo re Law Supt. of Education, &
stating that Department will adopt no
scheme that does not insure to the Govt.
full control of courses & certificates for
teachers.

From the Registrar, transmitting for
approval Statute of Senate No. 808.

Registration of Miss Hunting for Music in the Toronto
Conservatory.

Read

Proceed with all necessary Schools of Instruction & ordnance which further expenditure may have to be made

Read
President be requested to wait on the Minister of Education & if necessary to ask for a deputation to wait on the Prime Minister & himself. Archdeacon Cody ~~& Rev. W. Hall~~ added to Com. to act with if this becomes necessary.

Such suggested & Statute read a second time & approved

Accepted. Salary to be paid to 30 June

Reports of Standing Committees

none.

Consideration of Reports of Finance Committee

Report from Supt of Wks & Grounds (28 July)
asking for addtl appropriations as listed.

Reports of Special Committees.

Physops v. tenuipes Panz.

Recommendations by and communications

from The President.

Applts to fill vacancies
Miss Reed (leave of absence without
salary (under 1)
Ms Hall (Surgeon) (Public
Health) renewed leave of
absence military service

Summer Session 1918 applts
approved by Sy

Dept of Physicians estimates
for 1918 as forwarded by
Dr Mc Leod to the President

Addl appropn of $100. for
Janitor's assist office.

Donation of $2000. from McCormick
Estate and Franklin Martin

Com. re Vocational training
in appl. Science. (See letter)

Univ. Hospital Supply Assn.
Pres't ~~asked~~ that this Bd give
recognition to this Assn & work
according to Sy.

Y.O.D.E. Miss Howard (Chapter) ask for
room in
use of Social Service Bldg for exhibit
of pictures, & take up. cookies.

Letter from Prof Hamilton re case of
student named Hutchins. Recommends
(returned 28th) suspension
of fee for 1 term.

4 Approved. Add $ 6 ks for Therapeutics & Education as needed to carry this.

Granted

4 Appointments made

Dr. Robinson the resolved. Pres to enquire for this — Prof McLeod be authorised to draw on basis of his Xx estimates as submitted by the President

4 Accepted. 4 years @ $500. per annum for books pictures Desk — Acknowledge donation with Thanks

4 Be authorised this instruction use of our staff & rooms, & school given to supervision by the Com. suggested.

Resolved, that the

1 Be authorised to appoint as an attendant Thos Yuill for collecting subscriptions & collecting funds for the Gen Hospital

4 Com. to arrange that the Secretary's accts be audited & a statement submitted. The Com. to authorise all expenditures in future.

4 Declined

4 Be committee fee. Think Com. should pay this fee.

Adjd 5.30 p.m.

Agenda for meeting of the Board of Governors to be held in the Principal's Room on Thursday 14th March 1918 at 4 p.m.

Present: The Chairman
The Vice Chancellor
The President
Col Masterman
Sir Edmund Elton
Dr Cobb
Mr Miller
Mr Hall
Mr Russell

Minutes of the last meeting:

Arising out of the minutes:

Statement submitted, audited of expenditure from recruitable warrant received for February.

Communications:

From the Solicitor, enclosing letter from Solicitor for the Vernal Estate asking if the Bd. wish to purchase the interest of the lessees.

Do not wish to entertain
the proposal.

Report of Standing Committees

Inclusion of Report from Robert Committee

Report from Supt of Walks & Grounds:
(1) With regard to heating of Court House
(further report)
(2) With appl'n of City Parks Com'n
to be allowed to cut down certain
trees as per list in letter.

Report of Special Committees.

Report of Antitoxin Laby
Committee.

Adhere to original in all matters & include School of Forestry
Capitol. But as total number of ~~students~~ is large & those better qualified will not [illegible] to some extent otherwise but can. suppose by do as before

Commend in, respectfully items of increases in salaries & expenses for the present

Recommendations by and communications from the President:

Appts as Lecturers
Readers & Demonstrators
Resignation of D. H. Fitzgerald

Letter from Dept. re salaries of Staff in his Office (13/3/18)

Vocational Training in Appl. Sc. Dac.
(Considered at last meeting)
Use of temporary Lecture Theatre
Applications:—
Mr Ashford for
what is now Lab. Attend. Office into
Staff Room

Letter from Under Secretary
Household Science. Use £8000.
(part of income from Mrs Hobhouse's bequest)
asked for to improve equipment
in Dept

Prof. refers to new Dept of Bio-Chemistry which he intends to recommend, and what Staff & equipment will be required

✓ Approved

✓ Leave to date from June 1 ~~time~~ of embarkation
Gratuity to 30 June 1 Thereafter.
& Deficit to be appd during Director
Leave time of Dr. Fs Cabinet.
Salaries to be remitted as recommended
by Supt

✓ Left in Prests hands to consult Ct.
Wason as to latter head.

✓ Approved

Tentative estimates for 1918-19
X approved & organization as
outlined by Dirst authorised to be
communicated to Prof Robertson
as reported favourably

Adgd 5.10.

Agenda for meeting of the Board of Governors to be held in the Presidents Room on Thursday 28th March 1918 at 4 p.m.

Present: The Chairman
The Vice Chairman
The President
Judge Snider
Chancellor Wallace
Dr. O.B. Macdonald
Mr. Campbell
Dr. Cody
Sir Edmund Osler

Minutes of the last meeting.

Arising out of the minutes:

Letter from the City Parks Commissioner (transmitted by the Supt.), that the City has replanted upwards of 100 trees on the Avenue and in the Park and will continue planting as found possible to do it.

Estimate submitted, under By Law No. 16, of amount required for current expenditure for April (£35.000.)

Confirming

Read. Satisfactory

Warrant authorized

Communications:

From the Registrar, transmitting recommendation of Senate that dispensation fees due by J. A. D. Bush and J. A. Haycock be remitted.

From the Dean, Faculty of Education, with extract from letter of Deputy Minister as to permitting C. R. Stothers to qualify for certificate without payment of necessary fee.

From the Deputy Minister of Education notifying the Board that hereafter the Dept. will take full charge of the Summer School courses hitherto described as "provided by the Dept. of Education in co-operation with the University."

Two remarks in approval

Read - Resolved

Read - approved

Reports of Standing Committees -

Action of Report from Property Committee:

Report from Supt. of P. & G. upon an application to play baseball upon the Polo Campus (Athletic Ass'n. Mil. Dist. No. 2)

Further Report from Landscape Architects as to laying out of grounds, as transmitted by the Supt.

Reports of Special Committees.

Lyster Prest to deal with

(Copies handed to each member present). Said attended to.

Love

Recommendations by and communications

from the President:

Apts as per forms.

Letter from Prof Robertson re Chair of Bio-Chemistry - Asks as a payment of travelling expenses. Suggests ~~$100.~~ advance of $600. ad interim. Visites will cost altogether about $1000.

Case of Dr Goldie, Dean of Faculty of Medicine for Hospital work overseas.

Pres suggests a change in status of Prof. McKechnie, to Director vice Mitchell, the present status of such lectures as will give. Full Professorship in Medicine ~~under~~ the Professor must be sought for.

Case of Mr Hodder Williams

Ass't Professorship @ $2500. recommended

Ass't in W. Laing's office title until 1st April

Leave of absence also to Dr Adshead for Jubilee

By Law re Staff House as drawn up - Pres moves that it be passed

Letter from Col Massey re permission given for use of Staff House & enclosing copy of letter from himself to Gen. Pomeroy Jones.

Vocational Training

Letter from Prof Chas C. Wright as to instruction to be given - Asking for $6000 for year in C. of M. Bldg at expense of Commission

approved.
Credit
~~Payment~~ of £800. authorised
the to account for it

Leave granted on full salary.

Presb. application approved & the was
authorised to act upon them.

Post to negotiate

Approved

Granted on salary

Bye Law passed to become
operative when Hy Sanders vice
to Unis.

Approved outlines of Pt.
Massey's letter

Two years after was too long -
Approve for duration of war & one year
after - Not a temporary floor but permanent
recommended. Unis. to add something to
cost if necessy. Refused to Prop. Con. work town

Military Instruction of Students
Letter from Adjutant of C.O.T.C.

Letter from Dental College as to
taking over the teaching of Dentistry
Tentative Letter from Dr Noble

Letter from Prof Church re journey
to observe eclipse in June next

Transfer in Appt. Science (Appl Chem)

Extension of leave of absence &
Miscellaneous

Letter from antitoxin Laboratory
Director as to insufficiency of
unit of interest. to meet charges
of Parish Committee. Research Fund might
many receive Govt -

~~Further sum of £60. to meet cost of~~
~~military visitors granted~~

Secretary solicitor Dept to be asked to pay the rebate of one third of £2544. Post to apply for this.

Plan looked upon favorably, Board concrete proposition. No minute to be made at present.

Grant of £100. authorised.

Granted.

Overdraft authorised pending receipt of money from Govt Grant & Connaught Research Fund

Adjd 5.45 p.m.

Agenda for meeting of the Board of Governors to be held in the Croft Chapter House on Thursday 11th April 1918 at 4 p.m.

Present:

The Chairman ✓
The President ✓
The Miller ✓
D.B. Macdonald ✓
The Provost ✓
Archdeacon Cody ✓
Sir Edmund Osler ✓
The Justice Kelly ✓

Minutes of last meeting.

Arising out of the minutes:-

Chairman of Finance Committee reports that cheques will be ready for signature on Friday next. (Subsequently)

Treasurer reports that permission given by Visitor to placing cash on deposit (see last minutes, Statements submitted, duly audited, of expenditure from account for warrant for the months of March.

Read & Confirmed

Laid on the table

Communications:

From Mrs Sheffield asking for further repairs at house No 4 St George Street.

From W. J. Allen asking that the Municipality consent to withdrawal of property from sale as arranged by him with the City Treasurer. (50 feet on Adelaide Street, part of old N.C.C. blocks.)

From Anderson-Blackett, Limited asking permission to continue to store coal for next winter upon our property to the west. King Street, N.C.C. blocks.)

From the Registrar, transmitting for approval Statutes of Senate Nos 809 and 810

Pay of $ 50. or 20, if minor repairs
can be made for this sum.

Agreed to as altered by City

Agreed on terms as before

Rule not opened. Statutes read
Case dismissed

Reports of Standing Committees

None

Reports of Special Committees

None

Recommendations by and Communications from the President.

2 Appts for 1918-19 Chem. Lec. Chem.

Miss Coll. Women's Union
Extra vote for housekeeping
expenses $1,700

Library Hall this vote, $20,000.
(as it stands)
Household Science transfer of
$150

Change in
1 Fee in Music Univ. Extension
Lectures, Calls
~~Become effective 1st July~~

Residence for Women Students in
Medicine. Letter from Comit.

Letter from Dept Militia as to
inspection of Fac. of Educ.

Letter from Royal Air Force
as to use of South Lawn for
baseball on Saturday afternoons
Play to probe grounds & have
no disturbance

Lecture tents proposed for do.
South of Hoskin Avenue.
Temporary only

Approved

Instructed.

Referred to [illegible] Committee
Sub Com. on [illegible] Com.
Claim Policy. [illegible] Com.

Report on all aspects of situation
selection of suitable property &c.

Post mark copy of each such
Claim which is approved

Approved, subject to cancellation
at pleasure of Bd

Approved for period of two years
Bd to be informed with which work to be
Arrangements to be satisfaction
of the Bd

Adj'd 5.10 p.m.

Agenda for meeting of the Board of Governors to be held in the Cobalt Chamber House on Thursday 25th April 1918 at 4 p.m.

Present:-

The Chairman
The Vice Chairman
The President
Archdeacon Cody
Dr D.B. Macdonald
Mr Mitchell
C. Goodenham

Minutes of the last meeting.

Arising out of the minutes.

Estimate submitted, under by law Number 16, of the amount required, $40,000. / for current expenditure for the months of May.

Warrant authorized

Communications:

From McLaughlin, Johnston & Co. asking for consent to assignment of lease, Estate of J. L. Blaikie, to F. S. Waldie, (Lot 6, Unit Park)

✓ Consumption

Reports of Standing Committees:

Action of Report from Property Committee

Report from Supt of Bldgs + Grounds

As to replacing hydraulic elevator in the Physics Building by an electric installation.

Brought up by Chairman;
Disabled Soldiers Commission

Chairman reports verbally as to an offer from Gov. by representatives of this Board of their desire to have a definite agreement in writing setting out terms of occupation

Use of Univ. Coll Women's Union (part) by Nat. Service Dept of Y.W.C.A. during part of year Students are not there. Object of allowing soldiers to meet young women under proper auspices.
(Hostesses House)

~~Reports of Special Committees:~~
~~Univ Hospital Staff by-laws~~

Referred to Prof. Low.

Referred to Prof. Low with leave to act.

Referred to Prof. Low with leave to act B. feeling that perhaps treatment might be given a trial.

Recommendations & and communications from the President.

Change in appropriment of vote for Special Medical Research (part of $15.000.) $1200. for surgical equipment & $1200. for pathology &c. Ch made on vote of $2400.

Authority to expend $500. of this in payment of Dr Rolph's expenses obtaining instruction at Boston

Univ. Hospital Supply assoc:
Letter from Mr Stark, authorizing Chr B. to pay to this assoc from the Fulford Estate donation such sums as the B. may deem fit.

Letter from Provost Macklem approving of arrangements re Hart House

Transfer of appropn:
Pathology, as per letter.

Case of Miss Ellis -
Formal vote of thanks to be conveyed to her for her work

Dr J. Stanley Ryerson, resignation tendered of Professorship in Med. Jur.

Donation of $25.000. appropriated for the war costs (possibly more after the war is over) for the maintenance of the Department of Medicine Univ. to spend as much as at present on it. Pres reports that his plans & Lady Eaton are prepared to do this.

Approved.

Pay ~~———~~ £10,000. as a definite grant.

Read

Approved

Print to date up

Accepts.

Print given authority to name a Committee of the Staff Com. to consult with Sir John as to the basis of an agreement.

Residence for women students in Medicine.

Pres reports on behalf of Com. on this policy

Pres reports reads a report upon building problems & suitable equipments after the war

Report adopted

Sec. of appl. to be asked to consider plans for their needs & forward them for consideration. Chairman & Sec to be authorized to secure sketch plans & bldgs needed & to see Premier when prepared

Adj'd 5.45 p.m.

Agenda for meeting of the Board of Governors to be held in the Post Chaplain's House on Thursday 9th May 1918 at 4 p.m.

Present:

Mr Cl
Rev Dr
Dr Cody
Dr Macdonald
Mr Clarke
Sir Edmund Osler

✓ Minutes of last meeting.

Arising out of the minutes:

Statement submitted, duly audited, of expenditure from accountable warrant for the month of April.

Confirmed

Lies on other table

Communications:

From Miss Ruth McEwen asking for some consideration as to fees in Bur. of Educ: on account of taking outdoor work only.

From City Park Commissioner, as to removal of tree in dangerous condition on Boone

From Miss Barrett as to removal of lease of 721 Hudson Boone and asking for repairs to be made.

Also house and No. 719 can now be rented at $45. a month each.

✓ Charge $15.00

✓ Counter to.

✓ Approved @ $45. per month
for 2 years lease - Repairs
to extent of $50. for No. 721

Report of the Property Committee.

Subsequent reports from the staff of P.

(1) As to small fire at No. 69 Department

(2) Asking for additional appropriation as per list

(3) Re alterations at Household Science building.

(4) Re interference with working by departmental employees.

Reports of Special Committees.

Adopted

Approved

Change reference to ~~to~~ to be made provided by Dist. Com

Notify department that Dept is ~~authorized~~ instructed to check report and ~~[illegible]~~ ~~[illegible]~~ the requirement of the H.E.P.A. Com as ~~already~~ communicated by Dept to them

Recommendations & and communications from the President.

appointments

Letter from Sir John Lady Eaton re department in Medicine.

Report from President re composition of ~~x~~ appts in Fac. of Music

Letter from R. Bott -
Com. suggested for taking charge of work in Physiotherapy
Funds wanted. Left $1000.
from balance of $15.000. available for Special Research.

Case of Fullerton, in Med. Beginning now enjoying to take another position

Microscopes for Biol Dept.
Asks about land now
~~Dominion~~ Dominion Bio-Chemistry Laboratory making
asked

Leave of absence to Miss R Cox

~~Board~~ Rent at Queens Hall for next session $6.00 per week for all rooms used

approved

Draft made copy of reply wh. is approved

President to negotiate with the persons mentioned. Approved 2 drafts made

Loan approved - Funds at their disposal - Pay £1000. to Loan.. upon examination by Comptroller. Cheque to be for May & June

Pay daly to PA Sept - 4/18

Approved

Vote credit available for this

Approved to 1 August one day

Authorised

Adjd 5 p.m. to Thursday 30 May

Agenda for meeting of the Board of Governors held in the Old Chaplain House on Thursday 30th May 1918 at 4 p.m.

Present:

The Chairman
The Bishop
The President
Sir Edmund Osler
W.D. Macdonald

Minutes of last meeting:

Ratification of proceedings thereat:

Arising out of the minutes:

Letter from Invalided Soldiers' Comm:

(1) Agreement as to use of old Gymnasium, & taking over tenants

Query: Shall we pay Hare & Co. fees?

(2) As to financing alterations on Mining building. Authority asked to follow plan of payment as in case of Gymnasium.

Confirmed

Yes.

Afterwards, but before action they by direct such acts & things can be so dealt with

Estimate submitted under By-law No 16, of the amount required for current expenditure for year ($60.000.)

Communications:

From the Solicitor, with application for consent to assignment by way of sub-lease (Peters Estate) Blain & others.

From the Toronto General Trusts Co. asking if Kennedy House or Bloor Street may be occupied by two or more medical doctors as offices & consulting room.

From W. J. Stapley, Bellville, asking to know cash price for lot 31 & 32 west side of University Street.

From Gray & Gray, Toronto, re use of facilities of Physics & other Laboratories for testing purposes.

From Dr. A. B. Macallum, offering $25. for balance of microscope belonging to Dept. of Biochemistry & Physiology.

Warrant authorised

approved

approved

Ask $75. & $100. for the two lots

Write Federal Govt at Ottawa, Brit. munition authorities at Ottawa and ask if formally to place the laboratories at their disposal we will do so, but the W.D await such a communication. Report that the Can. & Brit. munition authorities,

Will do this if our Professors do not want these things

From the Supt of Bldgs & Grounds with application from the Royal Air Force for use of North Residence & Examn Hall.

Do. recommending extra holidays with pay to Miss Fox, switchboard operator

The Bursar reports re Death Grants that the taxes for 1918 will be about $510, payable in June. About to commence and the $1067. last half Fall shd be provided under Capital Account charges.

Also that according to the Headmasters of the University Schools there will be between 50 & 60 boys for Univ entrance exams in June, since the beginning of the third term. & the order of last year existing fees in such cases to continue

Left to Pest with power to act

Approved

Approved

Remit as last year

Reports from Standing Committees

Reports from Special Committees

Recommendations by and communications from the President:

Apptts as per form.

Purchase of mimeograph for Registrar's Office

Pres't to apply for recall of F. R. Holden Williams & C. J. Smith from active service

Prof Hunter's attendant, Richardson,

Dalford Donation
Payment of £2.000. to be placed to credit of Univ Hospital as per minutes of Com. forwarded by Mr. Macdonnell

Payment of stipends in Medicine as approved as per Treasurer's report

Social Service Dept.
Reorganization for 1918-19

Dr. Western Hospital apptt as per letter

Univ Coll Women's Union
Transfer of $200.

Approved

Authorised.

All orders for exam. papers to be placed through Registrar's Office

Authorised.

Salary will be increased for next year (Provided in Estimates)

Authorised.

Previous action reversed to extent of making Grant £5.000. only to Ladies Col. Bursar reports that Mr Starr has returned £5.000. of the Department Fee.

Remit to Treas for Statement and Audit of Expenditure.

Approved

Tests plans approved

Approved on terms of Tests asked

Approved

Adjd 5.40 p.m.

Agenda for meeting of the Board of Governors to be held in the Post Graduate House on Thursday 13th June 1918 at 4 p.m.

Present.

Dr. J. Woodsworth
The President
Sir Edmund Osler
Mr. Miller

Appointment of Acting Chairman

Minutes of last meeting

Ratification of proceedings at two previous meetings

Arising out of the minutes:—

Further letter from Toronto Western Hospital re appointment of Dr. W.D. McKichan.

Further letter from J.J. Gray re matter referred to at previous meeting.

Statement submitted showing salaries of appointments from unappropriated balance for May.

Upon motion of Sir Edmund Osler, Sec'd by Hon. Mr.
D.A. Macdonald, Acting Min.
in absence of Hon. Mr. Church

Read

Post submits telegram from Sir
Thomas White & letter of even
considered & adopted by
Council

Read

Communications:

From the Canadian National Assoc" of nurses thanking the Board for use of halls in Main building

Also from members of I.O.D.E. Lecture Hall

From the Asst Supt of Bl. Dis. recommending that extension telephone be placed in gardeners office at Farm building.

From the Supt asking for further addns to appropriations for 1917-18 as lists.

Report of the Finance Committee

Estimates for 1918-19 submitted for approval and adoption.

Changes made now by Board:

Add
Senior Metallurgy, Asst Prof: Salary $2500. - $250
Physiology, Lab attendant $312
Less Do. $100. deleted = 212.

Resolution approving of Estimates.

Authority to Treasurer to make refunds of fees immediately where fee [illegible] in error or for some reason, for instance, why the candidate is unable or is not allowed to take

Adopted with these
changes in Minutes

Passed upon motion of
Sir Edmund Osler
seconded by Mr Hillcoat

Carried

Recommendations by and communications from the President:

Offer to purchase
& lease ground for £150. & Offer Ross for service
in connection
Question of Eaton donation
Pres. submits draft of Offer as drafted
by Sir John Saloni Solicitor

Donation from Wm. Porter of
Scholarship for Music work

Donation of Music work for a
Memorial to pupils who have
fallen in the war.
Univ. School Memorial

Univ. Hospital Supply Assoc:
Audit of their acc'ts

Offer Physics Office
Apparatus, Instr. &c to be sent to
Prof Williamson for his work in
Great Britain.

Transfer of Physics Dept. in
Biology to the Old Arts

Request of Prof Hallam as
to attending lectures
Convocation Hall &c. each year
in the Spring of 1915.
Leave of absence to Prof. for
July August & September

Resigned

Approved - Notify Secretary of Affairs in Missouri.

Approved

Approved, subject to approval of the Governor & State Via - Co: Pilot authorized to make contract

Accepted with thanks upon terms suggested in Crawford & Bates letter.

Ref to Asst Price Watertown & Co to do this.
Report of work executed. Send copy to the Supervisors.

Approved as to the Park - Remainder held over to next meeting.

Approved

Approved

Approved

Adjourned to Tuesday 25th June

Agenda for meeting of the Board of Governors to be held in the Court Chamber House on Tuesday 25th June 1918 at 4 pm.

Present:

Dr. D. B. Macdonald (in the Chair)
The President
Sir Edmund Osler
Mr Whitla

Minutes of last meeting.

Ratification of proceedings at Governors meeting.

Arising out of the minutes:—

Letters of thanks for offers of promotions:

From Professors Cappon
Eakin
Dr Ham
Mr Dicken

Estimate, under By-Law No 16, of amount required to defray current expenditure for balance of June and for the month of July ($50,000.)

Confirmed

Read

Warrant authorized

Communications;

Order-in-Council, 18th June, approving of the Board's resolution re Estimates 1918-19.

From the Registrar transmitting for approval Statutes of Senate Nos 811 & 812.

From Dr. A. W. Peden, asking that interest be allowed on balance from time to time of balances at credit of Medical Research Fund.

From H. J. Elliott, as to making a road of Adelaide Street property held by him, and asking the B- to ~~make~~ consent to, a new mortgage for 3 years with the purchasers.

From Auditor of Rly Accounts

(1) As to use of small piece of Crown Lands at Hoskin Avenue for purposes of Rly in connection with Re-Education.

(2) As to extra telephone service at Social Service Building

Read

Read twice & approved.

Approved allow interest @ 3% on minimum monthly balances (Bank rate)

Approved provided Sol: satisfied we get a first mtge.

Approved

Refused

The Bursar submits recommendation for appt of Miss M. Ryan as Clerk in his Office @ £650. per annum from 1 July. Also applies for addl assistance for 1917-18 @ £200. for maintce of this Office.

Chairman referred to Chairman of Finance Committee as suggested by Registrar

Recommendations & communications from the President.

Appts as per forms

Change in Sandiford's salary (Educ.)
Reduction of £100. to remedy error in printing
Extra £250 to Printing salary
Appropriation of part of £15,000.

Appt Accts	£500.
Med.	500.
Physiotherapy	1,500.

Grant of £1,000 from 1917-18 Gilt Research Fund for Physiology

Medical Research Fund (Gilt)
Appt for 1918-19 as per Prof J. J. Mc's letter

Approved

Granted

Approved as per new
plans

Approved. Addl. work & amount
necessary to meet effect in red.

Item placed at $3200 for 1918-19 & bans

Approved

Approved

Further offrs. of. Ch. sent to
Prof McKennan after Dr
Burton's letter (13 June)

Organization of Alumni work,
Letter from Judge Master,
Pres of Assoc.

Payment of Instructors
Visiting Institutes

Conv. Hall. to be left unsettled
till Xmas in any case.

Agreed to

Press Committee approved of to getting an organizing Secretary paying him from our funds

Pay amt demanded for auto. Affd to. ~~Dentist~~ Med. Supt. —

Released.

Hdqrs Jan

Agenda for meeting of the Board of Governors to be held in the Parish Room on Thursday 11th July 1918 at 4 p.m.

Present:

The Chairman
The Vicar
Judge Snider
Mr Wallace
Col Goodeham

Minutes of last meeting.

Ratification of proceedings at four previous meetings.

Estimate submitted, under By-Law Number 16, of the amount required for current expenditure (for balance of July and the month of August) $50.000.

Confirmed

Warrant authorised

Communications:

From A. Winifred Cullis thanking the Board for resolution of appreciation.

From the Librarian, with correspondence re account of $300. owing by Dr. C. Stephenson in connection with publication of a book by the Com. on University Studies.

From Sir Joseph Flavelle offering for annual lease of his lots in the Park.

From the Toronto General Hospital, re Pathological Building heat & light account, claiming a balance of $3,792.30 for 1917-18.

From O. J. Phillips re to fees still due for course in Medicine

Report from the Supt. as to installation of branch telephone at 85 St. George Street

Read

Try to get a vote a vote 6, 9, & 12 months
Sol's to see if interest on
dues if not paid.

Situation very difficult
Suggested that we ask H. H. Williams &
that Dr Bell name another
expert & that they get together &
each report to his principal - If
the principals then agree the matter
can be easily settled

Chm to have power to direct the
further payment when facts
ascertained.

Cannot remit dues pro rata under
special circumstances whereby standing is given
to persons during which dues must be paid

Approved

Appointments of

Sir Wm. R. Meredith
Sir R. A. Falconer
Dr. J. A. Pilcher
} as Trustees of the Royal Ont. Museum

terminate this month.

Recommendations by and communications from the President;

Appointments recommended for 1918-19

Do. Do. for Summer Session in Medicine, 1918

Recommendation that terms of $5.

be granted to Lecturers, Demonstrators in Applied Chemistry.

That yearly salary as Director of Connaught Antitoxin Laboratories be $3000. for 1918-19, of which $1 will cease only when Noble Wood on war service.

Re appointed

approved

Fixed at $3600. from 1 July – the 5th half salary as arranged before

Letter from the President as to vote of thanks to Professors A. Harden & C.C. Benson for their work in Bio-Chemistry during past Session

The Chairman refers to the statement that Lord Reading had to take a certain number of Boards to receive the Honorary Degree at the last Convocation.

Mr Benson applies for leave of absence for six weeks in this months and suggests that Mr Robertson be appointed acting Librarian during his absence with power to fix charges and economy regarding the Library generally.

Approved

Action

Leave of absence granted to [illegible]

Letter to Bank to be notified of Chan.

Limit current ref. Check to

$1,000. during Summer absence.

Adjd 5 p.m.

Agenda for Special Meeting of the Board of Governors to be held in the President's Room on Thursday, 1st August, 1918, at 4 p.m.

Present -

The Chairman
Sir Edmund Osler
W. K. George
Mr. D. Miller
Judge Snider
Mr. J. A. Russell

Special business of the meeting:

Dealing with taking over house of the late A. H. Campbell Estate, cancelling present lease, and using building and grounds for a Women's boarding house similar to that of St. George St. - possibly occupation to made * by Women's Union *. Women Medical Students (30 or 40 in number) to be accomodated. Furnishings to be paid from revenue rec'd from Room rent.

The Chairman read certain correspondence from Miss Wrong, emphasizing the securing of additional housing quarters for Women students. Also letter from Campbell Estate to a committee composed of Dr. Wishart, Dean Patenham, Mrs Wallace & Miss Wrong, offering property on payment of $60.00 per month for period of ten years and the present lease (due 1944) to be cancelled, the University securing property at the end of the 10 years.

Board approved of the above ~~&c~~, but as no offer had been made directly to the University by the Campbell Estate, the Board decided that on the return of the President, negotiations should be entered into as to terms on which Women's Union should be allowed to occupy the property if used by them, the President reporting to the Board. The Boards intentions would be regarding heating ~~&c~~ of building, to connect building with Central heating Plant, at a cost, say of $2000 or $2500 Board suggest that space not to be given to graduates to the exclusion of undergraduates.

Minutes of last meeting.

Ratification of proceedings at five previous meetings.

Statement submitted, duly audited, of expenditure made from accountable warrant for June.

Estimate, under By-Law No. 16, of amount required to defray current expenditure for month of September ($35.000).

Communications:-

From Prof. Wrong thanking the Board for bonus.

From the Chairman regarding the approval of the Premier to Government's share of appropriation for administration of Royal Ontario Museum being increased to $20.000 or such less sum as will cover administration for ensuing year.

✓ Read & confirmed

✓ Laid on the table

✓ Warrant authorized

✓ Read

✓ Read & approved by the Board as to University share of maintenance over & above amount voted in the estimates for 1918-19, probably $19000.00. (not to exceed $20000.00)

Communications (Cont^{d}):-

From the Chairman covering communications from Sproatt + Rolph + solicitors for Massey Estate re sewer under Hart House + grounds.

From the Superintendent of Bldgs. + Grounds:-

(1) With copies of new agreement with Imperial Munitions Board re use of bldgs. occupied by Royal Air Force.

(2) Further report re Elevator in Physics Bldg.

(3) Recommending extra holidays to Wickson. caretaker of Physics Bldg.

From the Registrar submitting for approval Statutes of Senate Nos. 813, 814, 815.

From the Secretary of School of Engineering Research regarding replacement of W.B. Buchanan by C.K. Duff as Research Asst. (Phys Research + Min Research)

Board decided to refer matter to McLeish and get his advice as to employing an engineer on the University's behalf, McLeish to confer with the Chairman.

Copies of new agreements submitted and main points of agreements cited. Board approved of new leases.

Superintendent's letter of July 30th read. Board approved of extra expenditure. Asked that Prof Burton be written to regarding removal of door checks from elevator, ~~this~~ causing extra use of elevator, and increased water rates.

Agreed to grant Whitney extension of holidays on approval of Superintendent

~~Statutes laid on the table~~ - approved -

Letter Read — Board authorized payment of salary to Mr Chauff pending recommendation of appointment by President on his return.

Recommendations by + communications from the President:-

Appointments as per forms -
Swedelius
Bacciaporti
Ward -
Dunlop } Education.
Hume

Leave of absence to Miss G. Colter, Clerk in Faculty of Education, for 3 mos., she to supply substitute.

Request of Prof. Brailsford Robertson to have syllabus in Bio-Chemistry printed + charged to Departmental acct.

Alterations in Medical Bldg. for women students.

✓ Appointed.

Granted.

X

X Pro Robertson's letter read -
Approved - appropriation granted
for $250.00 to cover Cost of Syllabus
Charges against Bio-Chem Dept.,
Dept. to be credited from Sales.

XI Dean Clark's letter read, and Supt's
estimate submitted.
Appropriation voted $75.00 under Medical
Bldg - (Laundries)

Adj'd 5 P.M.

Agenda for meeting of the Board of Governors to be held in the Corporation House on Thursday 12th September 1918 at 4 p.m.

Present:

The Chairman
The Vice-chairman
Mr Miller
Judge Kelly
Sir D.B. Macdonald

Minutes of the last meeting.

Ratification of proceedings at six previous meetings.

Statement submitted, duly audited, of expenditure from accountable warrant to July.

Confirmed

✓ laid on the table

Communications.

From Professor D. B. Robertson as to sale of $1,000. worth of Platinum & placing the amount at his credit for departmental expenditure.

From the Solicitor, on behalf of Prof. Robertson, applying for consent to assignment of lease from Fairweather Estate of property to Q Queens Park

From Mayor Church transmitting letter from Mrs Ada Berry as to a memorial to her son killed in action

Lalle & matter of expenditure to be held in abeyance till return of President.

Prof. Robertson to be notified that this matter of selling Dept.l equipment is not usual.

Consent Granted

Board upheld decision not to erect separate tablets to the memory of any one student. ~~Chairman wishes to see~~ Asst Minute re above decision & board attempts ~~sorting~~ to Mayor Church re inability of University to grant Mrs Berry's request, though appreciating offer &c.

Section of Report of Property Committee

Reports from Supt. of Bldgs & Grounds:

(1) As to purchase of electric loading machine for fuel for Central Power House at cost of $600. (approx.)

(2) As to telephone for Dean of Faculty of Applied Science.

Report from Col. Hodgins on behalf of Civil Com. re Kitchener Lake & Rideau Ave. & also re Grounds & improvements

Recommendations by and communication from the President:

Appt of D. H. Hoar as temporary teacher in University School, Fac. of Education, 8 June 1919.

Correspondence & cable re increase to salary of Professor D. C. A. Jeanneret (to $2500 for 1918-19)

✓ Board authorized expenditure of $600 for loading machine, to be charged to "Fuel Acct" of Central Power Plant, ~~as~~ (if Bursar agrees)

✓ Referred for consideration of property committee.

Approved of expenditure re "farm improvements" at University farm, also that of extra amount required to complete "dam".

✓ approved

On motion of Judge Kelly
Seconded by Dr. Macdonald
that Prof Flemming be retained
at increased salary viz - $2500.00 for 1919-20.

Board refused to grant $1000.00 to Miss Benson for expenditure in Household Science Dept until properly presented by Miss Laird - Head of Dept -

Adj'd 4.50 p.m.

Agenda for meeting of the Board of Governors to be held in the Croft Chapter House on Thursday 10th October 1918 at 4 p.m.

Present:-

- The Chairman
- The Vice Chairman
- The President
- Judge Snider
- Mr. Miller
- Col Leonard
- Col Cockburn
- D.O.C. Macdonald
- Mr Geo

Minutes of last meeting

Ratification of proceedings at seven previous meetings.

Statement submitted, duly audited, of expenditure from accountable warrants for August & September.

Also estimate of amount required for current expenditure for October ($50.000.)

Confirmed

Ratified

Laid on the table

Withdrawn

The Bursar reports settlement of Pathological Bldg Heating acct for 1917-18 suggests that balance of amount voted from last year must now under be added to the appropriation for this year.

Communications:

From Estate of D.J.B. Willmott asking for consent to assignment of lease to D.W.F. Mackenzie.

From the Solicitor as to points raised in connection with consent to assignment of lease &c by the Geo. Kennedy Estate.

From the Chairman, Literary Photographic of the Royal Warrants for the Arms of the Regents of the University of Illinois.

Approved

Consent given

Under the special circumstances of the above case the Board decided to grant consent to lease as above for limited to 5 years. Improvements $5000. - $6000.

Fee received for renewal lease bearing the same commission

Refunded. Photos shown. Land not note.

Report of the Property Committee.

Addtl reports from Supt. of Bldgs & Grounds.

(1) Re sale of engine &c. for $350. & asking for use of that sum to complete clock & bell system.

(2) Re use of $75. for addtl repairs & renewals at Univ. Coll. Women's Union

(3) Re appropriation of $100. for repairs at President's house.

(4) Re appropn of $875. for furnace for Social Service Bldg.

Request of Mrs Sheffield for payment of certain accounts incurred by her for addtl work at 47 St George Street

Use of Convocation Hall & Reb. Council of Y.M.C.A. for meeting Oct. 11th.

Portrait of Prof Ramsay Wright
Annesley Brown engraving

Appointment of one election clerk
for St George Street. City Clerk's circular

Adopted

All approved

835. Granted

The Mayor authorized to proceed in the matter.

Superintendent Water Works was authorized to remove ice in Canal from Reed's Creek to Pratt's Bridge and to suspend that portion of Ordinance relating to Water Rates

The Bursar submits resignation of W. R. Hamilton, Asst in his Office, & his recommendations as to changes in the staff consequent thereon.

Recommendations by and communications from the President.

Appts as Dentists

Changes in emoluments owing to Spanish being required by the Prov! regulations Additl vote of £750.

Other votes granted as may be necessary for the appts now put through in Surgery &c.

Teaching of Physics to Vet. Coll. students

Electrician (Hicks) in Elec. Engineering

Research appts (Bonnell's letter)

~~Estimates of Music Militia Assn~~

for 1918-19

Increase of salary to Sec. of Athl. Assn (Reed)

R. J. Hamilton, Bonus of 10%

Reversion of Military Instructr:

Dr Delépine's position & salary — to cease on Research Fund

Miss Wessels salary

Have to fix some work in Vict. at £150 from month October to March inclusive

Accepted.

Charges approved

I

Deferred for report from Prest

Increase authorized as per Price's letter

approved

~~Authorized~~

$100. increase for 1918-19 in addition to sums already granted

approved

Prest to write to Ottawa authorities as to non-payment of share

Job placed at $900. for work in Pathology for 1918-19

Increase as per A.F. Academy's letter to $100. per month from 1 Oct.

approved

as a compassionate allowance

Mr. Ledoux to receive the salary for the Sess. 1918-19 which Prof. Ledoux would have got had he lived (to Jan. 1st inst.)

Letter from Prof. McClintock re space in Anatomical Dept & necessity for increased accom.

Pres. to write to Professor McClintock upon his returning part of his duties application of his work for University

Pres. to speak upon certain features of his visit to England, & enquiries be made as to a Professor of Medicine, & ~~Professor of~~ Latin,

Pay month Amounts for the
Less "

Chm. & Rest & interview ~~with~~ Supt
with respect to this

Adj'd 5.40 p.m.

Agenda for meeting of the Board of Governors to be held in the Court Chamber House on Thursday 24th October 1918, at 4 p.m.

Present:

The Chairman
The President
Judge Snider
Dr D Macdonald
Sir Edmund Osler

Minutes of last meeting.

Arising out of the minutes:

Estimate, under By-Law No 16, of amount required for current expenditure for November ($40.000.)

Confirmed

Authorized

Communications:

From the Librarian, as to books taken out by students on forged tickets.

From the Secretary Medical Faculty as to charge by Western Hospital for glass broken by clerks.

From the Athletic Directorate transmitting Auditors Report for 1917-18 & estimates for 1918-19

From Wanni's Missionary Society of Presbyterian Church as to remission of fees of Chinese student in Medicine.

Bursar asks as to further investment in Victory Loan

Dept of Pract of
X Hyd Dean of Med Fac. & Dept
President as if he can be
made to retain the work

X Pay if Mrs Perry admits the
Debt is.

X Read. Estimates approved

Report that cannot treat
this student differently
from other dairymen precedent

X Invest up to $75.000 if we
can spare this amount

Reports of Standing Committees

Reports of Special Committees

Recommendations & and communications
from the President:

Appts as per list

Letter from Dr. McClendon thanking
the Bd for expression of appreciation

Case of Miss Edith Mason in
Dept of Biology.

Secretaryship of Dept. of Music

Mr Farrell's return to
duty

Summer Sess: matters
Letter from Secretary as to Special
courses in Physics

Appts. asked for by Dr Marathon
to be sent to him now if he
will pay for it

Vacations in Bio-Chemistry
J. B. R's request

B-L Dept. Addtl. Appropriation asked
$150.

Summer courses in H. Sc.
Letter from Dept. Univ. of Educ"-
as to reduced number in attend"
& necessity for reduc: in amount
to be made by Bd Govt - Univ
Council take action on this
proposal

Women's Rest" Closing for day
during period in which Univ.
is closed on acct of Epidemic.

Approved

Read

Salary increase of $50. granted as of 1 July last

Miss Patterson to get $200. a year for this work ~~to date~~ from 1 July last. & to be charged to Dpt. of Music.

Pres't to endeavour to get him back.

Pay two items of $35. as recommended Also $125. to Battery (adv't)

Ask Prof. M. if he wants this & if so to send cheque.

Sale authorized but no advt "to appear" yet — Offers can be made to date

Approved

Pres't to make the best arrangement he can.

$1.00 per diem to those who remain in Res^{ce} — no charge for keeping the room while absent ~~at this time~~

Hon. W. D. MacKinnon as
Chm. of Soldiers' Aid Com.
Letter from, ~~Col Hendrie~~ re Invalided
Soldiers Commission } Vocational Training,
vs.
Soldiers Aid Com.

Asks to submit Report of Registrar
[illegible] Aid Com. re
No 4 Base Hospl.

Use of Town Hall for Victory Loan
Com. for Nov 18th.

Leave of absence to Mrs A. E. Jones
for ill health

Payment to Prest for portion of
travelling expenses abroad as he
was on Govt. business

Best to write to Sir James Lay Lee that Univ. does not wish to be drawn into this controversy with wh. it has nothing to do. To tell Mr Macpherson that he has done so, & explain that Prof Hamilton's statements as to Univ. paying people for visits given & returned were

So minuted

Payment authorised as per Statement submitted.

Adjd 6 p.m.